



The City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Vacant, Mayor Pro Tem
Bob Higley, Councilmember
Kellye Burke, Councilmember
Mardi Turner, Councilmember

STAFF

M. Chris Peifer, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

CITY COUNCIL ACTION MINUTES

The City Council of the City of West University Place, Texas, met in a workshop and regular session on **Monday, November 5, 2018**, in the Municipal Building, 3800 University, West University Place, Texas beginning at approximately **5:45 p.m.**

Workshop Agenda:

Call to Order. Mayor Sample called the meeting to order at approximately 5:45 p.m. in the Council Chambers. Council and Staff in attendance were: Councilmembers Burke, Higley, and Turner, City Manager Peifer, City Attorney Petrov, City Secretary Gilliam, and Human Resources Director Urban

Mike Tanner with SGR Consultants was also present.

1. Convene into Executive Session (Council Conference Room)

Notice is hereby given that the City Council will convene into executive session in accordance with the following provisions of Chapter 551 of the Texas Government Code:

Mayor Sample announced that Council would be convening into executive session per Section 551.074 of the Texas Government Code in order to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of (1) a Councilmember and (2) City Manager.

At 5:46 p.m., Councilmember Turner moved to convene into executive session. Councilmember Higley seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

2. Reconvene Workshop

Matters related to any action resulting from the executive session.

Pertaining to the city manager search, Council requested a special meeting for November 19, 2018 to continue related discussions.

3. Adjourn Workshop

At approximately 6:45 p.m., Councilmember Higley moved to close the executive session and reconvene the workshop. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

Regular Meeting Agenda:

Call to Order. Mayor Sample called the meeting to order at approximately 6:46 p.m. in the Council Chambers. Council and Staff in attendance were: Councilmembers Burke, Higley, and Turner, City Manager Peifer, City Secretary Gilliam, City Attorney Petrov, Assistant City Manager/Public Works Director Beach, Parks and Recreation Director White, Human Resources Director Urban, Police Chief Walker, and Communications Director Jett.

Pledge of Allegiance: Councilmember Turner led the Pledge.

Notice of Meeting: City Secretary Gilliam confirmed that the notice of the meeting was duly posted in accordance with the Texas Government Code, Chapter 551.

Regular Meeting Agenda items were as follows:

4. Consider Appointing Member to City Council

Matters related to the appointment of a councilmember to fill the vacancy due to Wayne Franklin's resignation. *Recommended Action: Discuss and take any desired action.*

Councilmember Turner moved to appoint Kevin S. Boyle, Sr. to fill Wayne Franklin's empty seat. Councilmember Higley seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

Note: After the City Council Meeting, Councilmember Boyle was sworn-in.

5. Public Comments

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

The following spoke during public comments:

- Robert Grossman, 4103 Ruskin Rice, spoke regarding the AT&T rezoning issue.
- Alida Drewes, 6112 Fordham, spoke on various issues.

6. Concrete Paving Replacement Project

Matters related to awarding the bid for the City's concrete paving replacement project. *Recommended Action: Authorize the City Manager to approve the contract with Teamwork Construction for Concrete Maintenance work at the unit prices in the bid not to exceed budgeted funds. Mr. Dave Beach, Assistant City Manager/Public Works Director*

As recommended by staff, Councilmember Higley moved to award the contract in an amount not to exceed \$475,000 for the Public Works Maintenance Yard parking lots and the street repairs in 2018 and 2019 to Teamwork Construction Services, Inc. of Houston Texas; and authorize the City Manager to execute the contract. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

7. Consent Agenda

All Consent Agenda items were considered to be routine by the City Council and was enacted by one motion.

A. City Council Minutes

Approve City Council Action Minutes of October 22, 2018. *Recommended Action: Approve Minutes.*
Ms. Thelma Gilliam, City Secretary

B. West U Baptist Church Memorandum of Understanding

Matters related to a Memorandum of Understanding between the West U Baptist Church and the City of West University Place. *Recommended Action: Approve Memorandum of Understanding with the West U Baptist Church.* **Ms. Susan White, Parks and Recreation Director**

Councilmember Higley moved to approve the Consent Agenda as presented. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

8. Adjourn

With no other matters before Council, Councilmember Higley moved to adjourn the meeting at approximately 7:05 p.m. Councilmember Burke seconded the motion. **MOTION PASSED.**

Ayes: Sample, Burke, Higley, Turner
Noes: None
Absent: None

Prepared by: Thelma A. Gilliam, TRMC, City Secretary
Council Approved: November 12, 2018